



LOOKING GOOD SANTA BARBARA Adopt-A-Block Program



Program Guidelines

1. **LOCATION OF WORK:** Within the City of Santa Barbara's right of way.
2. **DURATION:** This permit is valid for one calendar year from date of issue and may be renewed upon receipt of an appropriate application. If Permittee wishes to renew the permit, a notice of such intent shall be submitted to the City of Santa Barbara.
3. **PERMITTEE RESPONSIBILITY:** It is understood and agreed by the Permittee that performing work under this permit shall constitute an acceptance of the provisions of this permit and all attachments.
4. **INDEMNIFICATION OF CITY:** The City of Santa Barbara and its officers and employees shall not be liable for any death, injury or property damage claims which arise from any activities which are the subject of this encroachment permit that might have been reasonably prevented by the Permittee or those persons employed by, or acting on behalf of, the Permittee. If any claim arises out of the foregoing, the Permittee shall defend, indemnify and hold harmless the City of Santa Barbara and its officers and employees from same.
5. **SAFETY PROCEDURES:** Each individual shall attend a safety orientation conducted by the Permittee prior to entering the City of Santa Barbara's right of way. The orientation shall include a discussion and explanation of the attached "Safety Requirements for Participants". Individuals must participate in a safety orientation at least once during each calendar year when work is authorized.

Personnel performing work under this permit shall wear personal protective equipment, including orange vests and gloves, while in the City's right of way. City-furnished personal protective equipment, any unused materials, and tools shall be returned upon completion or termination of this agreement.

Permittee shall designate a spokesperson who shall represent the group. In addition, one (1) adult supervisor shall be assigned for each five (5) minors.

6. **TRAFFIC CONTROL:** Traffic control is prohibited by this permit except for shoulder closures which may be authorized by City's Representative. Equipment and personnel for any shoulder closures will be provided by the City of Santa Barbara.

Participants' personal vehicles shall not interfere with the free flow of traffic or pedestrians. On all City streets, vehicles shall be legally parked. Approved vehicles(s) used to transport participants or material to and from the work site may be parked in the right of way if a copy of the permit or a note indicating "Adopt-A-Block Crew at Work" is displayed in the windshield for the City's Police Department.

7. Permittee shall ensure coordination with other operations.

Work shall not begin until the Permittee's Representative has been briefed on safety procedures by the City's Representative. Permittee shall ensure coordination with other operations.

8. **WORK DAYS AND HOURS:** Work shall not be conducted on legal holidays or holiday weekends, or within twenty-four (24) hours preceding a legal holiday or holiday weekend unless specifically authorized elsewhere in this permit.
9. **WORK PROCEDURES:** Work shall not be performed, except where authorized by permit, upon bridges, culverts, or structures of any kind.

Workers shall not cross the traveled way of access of City streets.

Permittee's work shall be subordinated to operations which City may conduct, and shall not interfere with City forces or City's contractors. Permittee shall ensure coordination with other operations.

The Adopt-A-Block Permit or a copy thereof shall be kept at the site of the work and must be shown to any representative of the Public Works Streets Division, or law enforcement office on demand.

Work shall be suspended if a complete copy of such a permit is not available at the job site.

City-furnished personal protective equipment, materials, and the necessary tools may be obtained through the City program, Looking Good Santa Barbara, by arranging a pick-up time at (805) 897-2526.

10. **CANCELLATION:** This permit may be cancelled by the City for non-compliance with permit provisions or failure to adhere to direction given by the City's Representative.
11. **CRITERIA FOR EVALUATION:** Regular inspection by the Street Division Maintenance Supervisor shall be performed. Area assigned must be kept clean at all times.